

HOW TO SET UP YOUR CHILD'S JOG-A-THON PAGE

1. Visit <https://go.rallyup.com/tpesf2021> (our fundraising site is very user-friendly and intuitive to use; however, below are step-by-step instructions just to make sure it's super easy!)
2. Click the blue button that says **"STUDENT CENTER"** (right below the picture)
3. Click the green button that says **"LET'S GO!"**
4. Enter the number of students you wish to register and click on **"SELECT REGISTRATION"**
5. Click on the blue **"PROCEED TO CHECKOUT"** button in the pop-up window
6. Start entering the information for your first child (Registrant 1)
7. Click on **"Select a Class"**, and select your child's teacher
8. Fill in **ALL** the fields (child's goal is optional), and click on the blue **"SAVE"** button
9. If you selected more than 1 registrant, you can now click on "Registrant 2" and fill in the information. **SAVE!**
10. Click the green **"NEXT"** button at the bottom of the screen
11. Enter your first & last name, email
12. Check the box next to "Create an account to save our transaction history" & enter a password.
13. Click the green **"NEXT"** button at the bottom of the screen
14. Don't forget to click the green **"SUBMIT REGISTRATION"** button when you are done with all your registrants!!!
15. You will receive an email at the address you provided that confirms your child[ren]'s registration. This email will also contain a unique URL for your child[ren]'s fundraising page, that may be emailed or shared on Facebook, Twitter, etc. to solicit donations

FAQs

How do I personalize my child's page once it's set up?

1. Click on your child's fundraising link provided in the email or go to: <https://go.rallyup.com/tpesf2021>
2. Click on the blue circle with the head & torso icon in the upper right corner and click **"SIGN IN"**
3. Log in with your email and password
4. Click on the **"STUDENTS"** tab; then click on your child's hyperlinked name
5. You can now edit the page title or personalize the message by simply clicking on the areas you wish to edit. Change the background image by clicking on the blue **"CHANGE BACKGROUND"** button.

How do I send donation requests to family and friends online?

After you personalize your page, click on the Facebook or Twitter buttons to immediately post, or click on the link icon to get a shareable link. You can also use the link emailed to you when you registered your child. Please note that this year, donors will be asked if they want to leave a tip; this allows us to use RallyUp without having to pay them a user fee! If you do not wish to leave a tip, you may select "Other" rather than the preset amounts and enter 0.

How many laps do the kids run?

With the race happening virtually this year, everyone's "lap" will be different. So although you are welcome to make a per-lap donation, we are particularly encouraging our donors to use the fixed donation option at checkout. Fixed-amount donations also make it easier for us to track how we are progressing towards our fundraising goal, and donors won't have to worry about guesstimating how much they will end up paying!

I'd prefer not to have my child's last name on his/her web page.

No problem! Only your child's first name and the first letter of his/her last name will be displayed.

Questions? Check out our other FAQs on the RallyUp site or email our event chairs, Kelli Griffis and Skye Ross, at jogathon@tpesfoundation.org.